



WEST BEND WEST HIGH SCHOOL

Preparing All Students for College Readiness AND Career Success

1305 East Decorah Road, West Bend, WI 53095-4313

Office: 262-335-5570 | Counseling: 262-335-5580 | Fax: 262-335-5637

Dear Forensic Coaches,

The West Bend West Forensics Team is pleased to invite you to our in-person Forensics Tournament on Saturday, March 9th. Below you will find the details for the tournament.

Location: West Bend High Schools 1305 E. Decorah Rd. West Bend 53095

Registration: You must register your school using [Tabroom](#). **The deadline is 12:00 pm on Thursday, March 7th, 2024.** You may make changes to your team roster on Tabroom up until **7:30 am Saturday morning**, however, any drops that you make after March 7th will not reduce your fees or judge requirements. We encourage competitors and judges to utilize Tabroom as an efficient way to access their schedules.

Events: We will offer all [WFCA categories](#).

Entries: You may enter as many students in each event as you would like. The computer will eventually determine your top 25 contestants for team trophies. ***We will accept double (not triple) entries on Saturday except in Radio Speaking and Extemporaneous Speaking where double entry is not allowed.***

Judges: You need to provide 1 judge for every 5 entries or fraction thereof. This means, for example, that 10 entries require 2 judges and 11 entries require 3 judges. A limited number of hired judges will be available for hire at \$150 each. Whether you have drops or not, you will be expected to bring the number of judges that you owe as of the drop deadline. Adds after the drop deadline may require additional judges. All judges must have linked accounts on tabroom.com in order to be registered and judge. Directions are posted on the tournament website. Specific directions will be emailed to judges when rounds are released.

Fees: Entry fees are \$15.00 per individual event and \$20.00 for group events. You will be responsible for all entry fees as of Wednesday, March 8th at 12:00 pm as well as any additional entries made after that time. **Drops after March 7th do not reduce your fees or judge requirement.** Please make checks payable to: West Bend West High School Forensics.

Confirmation: Online confirmation is the **best and easiest** way to enter your drops and confirm your registration. You must do this Saturday morning when you leave your school to confirm your arrival and update us on any late drops by **7:30AM**.



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Schedule:

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| 6:30-7:30 am | Mandatory Text or Online Confirmation |
| 7:30-8:00 am | Registration |
| 8:00 am | Extemp and Radio Draw |
| 8:15 am | Student Meeting in West Cafe ; Coaches/Judges Meeting in East Cafe |
| 8:30 am | Round 1 |
| 9:45 am | Round 2 |
| 11:00 am | Round 3 |
| 12:00 pm | Lunch; Power Round Postings, Final Round to follow shortly after posting |
| 2:30 pm | Awards in Auditorium |

Awards: Individual trophies will be awarded to the top 3 finishers in each category. Medals will be given to all finalists. Awards will be given to the top 3 small schools (5-11 entries), the top 3 medium schools (12-18 entries), and the top 3 large schools (19-25 entries). All team results will be on www.tabroom.com for you to download. Numbers may be adjusted based on team entries to balance divisions.

Food: A concession stand will be open from 7:30 am until after lunch in the West Cafeteria for participants. It will be operated by student volunteers as well as forensics parents and will have snacks and more substantial food. Please plan to eat at the school so that power rounds are not delayed. East Cafeteria will include a complimentary selection for Coaches, Judges and Drivers.

Security: Our school district has updated its security plans for this school year. Included in this are new rules for us regarding entry to the building. When you arrive, you must enter via the main entrance at WEST high school. These will be the only doors that are unlocked. These doors shall remain unlocked from 7:00 AM – 8:30 AM. If you, a judge, student, or bus driver need to enter the building for any reason after 8:30 AM, please alert tab room staff or an adult volunteer at the student concessions table in the west cafeteria, or call/text 262-343-4317.

If you have any questions, concerns, or comments, please feel free to contact the following:

West Head Coach Danielle Schumacher (dschumacher@wbsd-schools.org)

Tab Room Coordinator John Knetzger (john.knetzger@gmail.com)

West Assistant Coach Blaise Arens (barens@wbsd-schools.org)

We look forward to hosting you this year!